

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Official name: Crescent Purchasing Consortium (CPC)
Postal address: Procurement House, Leslie Hough Way
Town: Salford
NUTS code: UKD3 Greater Manchester
Postal code: M6 6AJ
Country: United Kingdom
E-mail: steve.davies@npg-ltd.com
Telephone: +44 7966040564

Internet address(es):

Main address: www.thecpc.ac.uk
Address of the buyer profile: www.thecpc.ac.uk

I.1) **Name and addresses**

Official name: Public Sector
Postal address: Procurement House
Town: Salford
NUTS code: UK UNITED KINGDOM
Postal code: M6 6AJ
Country: United Kingdom
E-mail: steve.davies@npg-ltd.com
Telephone: +44 7966040564

Internet address(es):

Main address: www.thecpc.ac.uk
Address of the buyer profile: www.thecpc.ac.uk

I.1) **Name and addresses**

Official name: Education
Postal address: Procurement House
Town: Salford
NUTS code: UK UNITED KINGDOM
Postal code: M6 6AJ
Country: United Kingdom
E-mail: steve.davies@npg-ltd.com
Telephone: +44 7966040564

Internet address(es):

Main address: www.thecpc.ac.uk
Address of the buyer profile: www.thecpc.ac.uk

I.2) **Information about joint procurement**

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://suppliers.multiquote.com>

Additional information can be obtained from another address:

Official name: Crescent Purchasing Consortium (CPC)

Postal address: Procurement House, Leslie Hough Way

Town: Salford

NUTS code: UKD3 Greater Manchester

Postal code: M6 6AJ

Country: United Kingdom

E-mail: steve.davies@npg-ltd.com

Telephone: +44 7966040564

Internet address(es):

Main address: www.thecpc.ac.uk

Address of the buyer profile: www.thecpc.ac.uk

Tenders or requests to participate must be submitted electronically via: <https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object**II.1) Scope of the procurement****II.1.1) Title:**

Multifunctional Devices and Digital Transformation Solutions Framework

Reference number: CA7747 - CPC/DU/MFD/03A

II.1.2) Main CPV code

79800000 Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description:

The Framework will provide access to a comprehensive range of Multifunctional Devices and Digital Transformation Solutions. It is being established to meet the needs of Crescent Purchasing Consortium Members, <http://www.thecpc.ac.uk/members/regions.php> and is also open for use by all contracting authorities across the UK public sector (and any future successors to these organisations). These include (but not limited to) central government departments and agencies, Non Departmental Public Bodies, NHS bodies, Local Authorities, Police Authorities, Emergency Services, Educational Establishments, Hospices, Registered Charities, National Parks and Registered Social Landlords. Full details of the classification of eligible end user establishments and geographical areas is available at <http://www.npg-ltd.com/tenders/>

The Framework will be let across two Lots. There will be a maximum of 8 suppliers awarded a place on Lot 1 and a maximum of 10 suppliers on Lot 2.

II.1.5) Estimated total value

Value excluding VAT: 440 000 000.00 GBP

II.1.6) Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 2
Maximum number of lots that may be awarded to one tenderer: 2

II.2) **Description**

II.2.1) **Title:**

Multifunctional Devices and Associated Services and Supplies
Lot No: 1

II.2.2) **Additional CPV code(s)**

48000000 Software package and information systems
79521000 Photocopying services
30232140 Plotters
30125000 Parts and accessories of photocopying apparatus
79411000 General management consultancy services
30192110 Ink products
38520000 Scanners
30232000 Peripheral equipment
48782000 Storage management software package
30121200 Photocopying equipment
30197630 Printing paper
30000000 Office and computing machinery, equipment and supplies except furniture and software packages
48517000 IT software package
30191000 Office equipment except furniture
30123000 Office and business machines
50310000 Maintenance and repair of office machinery
30120000 Photocopying and offset printing equipment
30121430 Digital duplicators
30232110 Laser printers
30121000 Photocopying and thermocopying equipment
30121300 Reproduction equipment
79520000 Reprographic services
22000000 Printed matter and related products
79410000 Business and management consultancy services
50313200 Photocopier maintenance services
30192400 Reprographic supplies
30121100 Photocopiers
30232130 Colour graphics printers
32400000 Networks
30197642 Photocopier paper and xerographic paper
30232100 Printers and plotters
30100000 Office machinery, equipment and supplies except computers, printers and furniture
51000000 Installation services (except software)
30192113 Ink cartridges
79811000 Digital printing services
48311000 Document management software package
79810000 Printing services
50313000 Maintenance and repair of reprographic machinery
50313100 Photocopier repair services

II.2.3) Place of performance

NUTS code: UK UNITED KINGDOM

Main site or place of performance:

UK

II.2.4) Description of the procurement:

This Lot will provide access to a comprehensive suite of multifunctional devices and supplies and services, encompassing, but not be limited to, the following supplies, services and solutions:

- Mono and/or mono/colour capable devices
- A number of multifunctional device specification ranges defined by print speed covering units up to 125 pages per minute, including associated options such as card readers
- A number of high volume production devices defined by print speed covering units from 90 pages per minute upwards, including associated production accessories and optional extras.
- A range of desk top printers to complement the multifunctional device ranges
- A range of 3D printers
- A range of wider format and other specialist printers
- Refurbished/remanufactured multifunctional devices and printers
- Production/print management software
- Print management software
- Other related print and document management software
- Associated services to include:
 - Print Audit Services
 - Project Management Services
 - IT Support Services

The Lot will also incorporate the provisions of consultancy services as they apply to the supplies and services available under this Lot.

There will be a maximum of eight suppliers awarded a place on this Lot

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: 210 000 000.00 GBP

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: yes

Description of options:

48 month(s) from the commencement date, with 24 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information**II.2) Description****II.2.1) Title:**

Digital Transformation Solutions

Lot No: 2

- II.2.2) **Additional CPV code(s)**
- 30232000 Peripheral equipment
 - 22100000 Printed books, brochures and leaflets
 - 30100000 Office machinery, equipment and supplies except computers, printers and furniture
 - 30232100 Printers and plotters
 - 30120000 Photocopying and offset printing equipment
 - 30197642 Photocopier paper and xerographic paper
 - 30236000 Miscellaneous computer equipment
 - 32400000 Networks
 - 38651600 Digital cameras
 - 50313200 Photocopier maintenance services
 - 30197630 Printing paper
 - 79823000 Printing and delivery services
 - 30131000 Mailroom equipment
 - 30197645 Card for printing
 - 48782000 Storage management software package
 - 79570000 Mailing-list compilation and mailing services
 - 64100000 Post and courier services
 - 48300000 Document creation, drawing, imaging, scheduling and productivity software package
 - 64000000 Postal and telecommunications services
 - 79521000 Photocopying services
 - 30192400 Reprographic supplies
 - 22000000 Printed matter and related products
 - 30231000 Computer screens and consoles
 - 63121000 Storage and retrieval services
 - 30197640 Self-copy or other copy paper
 - 48517000 IT software package
 - 30121100 Photocopiers
 - 38650000 Photographic equipment
 - 50312000 Maintenance and repair of computer equipment
 - 79410000 Business and management consultancy services
 - 63120000 Storage and warehousing services
 - 30125000 Parts and accessories of photocopying apparatus
 - 22800000 Paper or paperboard registers, account books, binders, forms and other articles of printed stationery
 - 79960000 Photographic and ancillary services
 - 30192110 Ink products
 - 79999100 Scanning services
 - 48000000 Software package and information systems
 - 30121000 Photocopying and thermocopying equipment
 - 79411000 General management consultancy services
 - 30230000 Computer-related equipment
 - 50330000 Maintenance services of telecommunications equipment
 - 38520000 Scanners
 - 79520000 Reprographic services

30000000 Office and computing machinery, equipment and supplies except furniture and software packages
30237000 Parts, accessories and supplies for computers
35810000 Individual equipment
30123000 Office and business machines
50313000 Maintenance and repair of reprographic machinery
80510000 Specialist training services
22900000 Miscellaneous printed matter
22200000 Newspapers, journals, periodicals and magazines
30232110 Laser printers
72000000 IT services: consulting, software development, Internet and support
48311000 Document management software package
79811000 Digital printing services
72600000 Computer support and consultancy services
79824000 Printing and distribution services
50313100 Photocopier repair services
79820000 Services related to printing
79995100 Archiving services
50310000 Maintenance and repair of office machinery
79800000 Printing and related services
30121300 Reproduction equipment
72212780 System, storage and content management software development services
30121200 Photocopying equipment
50320000 Repair and maintenance services of personal computers
30232140 Plotters
30231310 Flat panel displays
50340000 Repair and maintenance services of audio-visual and optical equipment
30231320 Touch screen monitors
32320000 Television and audio-visual equipment
30237200 Computer accessories
51000000 Installation services (except software)
32500000 Telecommunications equipment and supplies
30192113 Ink cartridges
79571000 Mailing services
30200000 Computer equipment and supplies
30130000 Post-office equipment
79821000 Print finishing services
48310000 Document creation software package
38651000 Cameras
30231300 Display screens
30191000 Office equipment except furniture
79810000 Printing services
72212310 Document creation software development services
30237300 Computer supplies
72512000 Document management services
30121430 Digital duplicators
30232130 Colour graphics printers

- II.2.3) **Place of performance**
 NUTS code: UK UNITED KINGDOM
 Main site or place of performance:
 UK
- II.2.4) **Description of the procurement:**
 This Lot will provide access to a comprehensive suite of Digital Transformation Solutions, encompassing, but not be limited to, the following solution categories:
- Audio Visual Supplies and Services
 - Cloud Services
 - Document Storage and Distribution Services
 - Electronic Document Management Systems and Services
 - External Print and Related Services
 - High Volume/production print devices and associated supplies and services
 - Hybrid Mail
 - ICT Hardware, Software and Peripherals
 - ICT Support Services
 - Mail Management Services including Mail Room Services
 - Multifunctional Devices and Associated Supplies and Services
 - Scanning and Archiving Services
 - Telecommunications Supplies and Services
- The Lot will also incorporate the provisions of consultancy services as they apply to the supplies and services available under this Lot.
 There will be a maximum of ten suppliers awarded a place on this framework Lot.
- II.2.5) **Award criteria**
 Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
 Value excluding VAT: 230 000 000.00 GBP
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
 Duration in months: 48
 This contract is subject to renewal: no
- II.2.10) **Information about variants**
 Variants will be accepted: no
- II.2.11) **Information about options**
 Options: yes
 Description of options:
 48 month(s) from the commencement date, with 24 initial month(s) and option to extend 2x12 month(s)
- II.2.13) **Information about European Union funds**
 The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- Section III: Legal, economic, financial and technical information**
- III.1) **Conditions for participation**
- III.1.2) **Economic and financial standing**
 Selection criteria as stated in the procurement documents
- III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 18

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 20/11/2020

Local time: 12:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English

IV.2.7) Conditions for opening of tenders

Date: 20/11/2020

Local time: 12:00

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.3) Additional information:

CPC Internal Reference Number is CPC/DU/MFD/03A. The framework is being delivered by Crescent Purchasing Limited through Crescent Purchasing Consortium and its partners Northern Procurement Group Limited (who are a subsidiary of Dukefield Limited). Northern Procurement Group Limited are acting as agents of Crescent Purchasing Consortium in the development and on-going contract management of this framework. The Contracting Authority will be using an e-tendering system to conduct the procurement exercise. To access the procurement documentation suppliers must register their company details on the Sourcing Cloud system at <https://suppliers.multiquote.com>, the tender is available from the Opportunities menu on the login page of

the site. The Contracting Authority shall not be under any obligation to accept the lowest tender or indeed any tender. Crescent Purchasing Consortium expressly reserves the rights:

- (a) To terminate the procurement process and not to award any contract as a result of the procurement process at any time;
- (b) To make whatever changes it may see fit to the content and structure of the procurement as detailed within the tender documentation;
- (c) To award a contract covering only part of the consortium's requirements if explicitly detailed within the tender documentation;
- (d) To disqualify any organisation from the process that canvasses any employee of the Contracting Authority during the procurement process or standstill period if applicable;
- (e) Seek clarifications to tender responses on the basis that any clarification sought will not confer any undue competitive advantage in the favour of any supplier from whom such clarifications are being sought;
- (f) Where the Contracting Authority can evidence that there is a conflict of interest, either personal or in consideration of any organisation bidding for the contract, the Contracting Authority shall have the explicit right to immediately exclude that person or organisation from the tender process entirely;
- (g) Where the Contracting Authority has engaged in any pre-market soft testing prior to the commencement of the procurement process, the Contracting Authority reserves the right to name any organisation that has been involved in these discussions and release any and all specifications / discussion documents to the market where appropriate to the subject matter of this procurement.
- (h) The Contracting Authority will not be liable for any costs incurred by tenderers.
- (i) The value of the framework provided in section II.1.5 is only an estimate and the Contracting Authority will not guarantee any business through this framework agreement; and
- (j) The Contracting Authority wishes to establish a Framework Agreement open for use by all Public Sector Bodies as stated in II.1.4.

Tenderers should note, in reference to Section IV.1.3), Envisaged maximum number of participants to the framework:

Where, following the evaluation of bids, more than one Tenderer is tied with the same final evaluation score and are ranked in the last supplier award position within a particular Lot, each of these tenderers shall be deemed to occupy the last Framework Agreement contract award position for the purpose of calculating the maximum number of Suppliers under the framework Lot.

The Contracting Authority will award a Framework Agreement to additional Tenderers beyond the stated maximum number on any particular Lot, where their final evaluation score (s) is within 0.5 % of the last placed position only. For the avoidance of doubt, the last placed position in respect of each Lot of this framework is 8th place on Lot 1 and 10th place on Lot 2. Therefore on a lot by lot basis, Tenderers within 0.5 %, along with the Tenderer in last placed position, shall be deemed to occupy the last Framework Agreement contract award position for each respective lot.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: Crescent Purchasing Consortium

Postal address: Procurement House, Unit 23, Leslie Hough Way

Town: Salford

Postal code: M6 6AJ

Country: United Kingdom

VI.4.2) **Body responsible for mediation procedures**

Official name: Crescent Purchasing Consortium
Postal address: Procurement House, Unit 23, Leslie Hough Way
Town: Salford
Postal code: M6 6AJ
Country: United Kingdom

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

Crescent Purchasing Consortium will incorporate a minimum 10-day standstill period at the point information on the award of contract is communicated to tenderers. Bidders who are unsuccessful shall be informed by the Contracting Authority as soon as possible after the decision is made as to the reasons why the bidder was unsuccessful. If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2015 provide for the aggrieved parties who have been harmed or who are at risk of harm by the breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any action must be generally brought within 3 months. If a declaration of ineffectiveness is sought, any such action must be brought within 30 days where the Contracting Authority has communicated the award of the contract and a summary of reasons to tenderers, or otherwise within 6 months of the contract being entered into. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the Contracting Authority to amend any document and may award damages. If the Contract has been entered into the Court may, depending on the circumstances, award damages, make a declaration of ineffectiveness, order the Contracting Authority to pay a fine, and/or order that the duration of the contract the shortened. The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to set aside the award decision before the contract is entered into.

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: Crescent Purchasing Consortium
Postal address: Procurement House, Unit 23, Leslie Hough Way
Town: Salford
Postal code: M6 6AJ
Country: United Kingdom

VI.5) **Date of dispatch of this notice:**

08/10/2020